

Hawaii Campus – School of Business

1. UNIVERSITY MISSION STATEMENT

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, and service to God and humankind.

2. COURSE NUMBER & NAME:

MGMT 3304-HI01, Principles of Management

3. TERM:

Fall, 2020 – Session 1 (August 17th through October 10th, 2020)

4. INSTRUCTOR:

Karen Nascimento

5. CONTACT INFORMATION:

Office Phone: (808) 564-3350

WBU Email: nascimentok@wbu.edu

6. OFFICE HOURS, BUILDING & LOCATION:

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10. REQUIRED TEXTBOOK AND RESOURCE MATERIAL:

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#	UPDATED
<u>Management: A Faith Based Perspective</u>	Cafferky	1st	2012	Pearson	9780-13605-8342	5/8/16

Disclosure about the course textbook:

"Wayland Baptist University has partnered with VitalSource which is a digital copy of the required textbook available on Blackboard day one of class. The prices are very competitive with the market and in most cases below the standard cost. **The e-textbook will be available for you to sample in the first week (before Census date) of class.** Opt out procedures will be emailed to you. **If you choose NOT to use this version, you MUST opt-out by Census Date, or you** 612.58 Tm0 g0 498.34 637.54 68.4 0ISA

who wish to remain in the class must inform the instructor in order to discuss possible arrangements for making up absences.

Instructor Addendum: Attendance is very important to your success in this class. **In the event of c'b kugf 'cukl po gpv'qt 'cevkklf .k'ku'vj g'lwaf gpwa't gur qpukdklf 'vq'eqpvce'vj g'lpum wevqt 0'** **Absences will affect your grade. Missing an hour or more of a class is counted as an absence. Participation in online portions counts as an equal part of the attendance component. Missing online assignments is the same as missing face-to-face classes.**

14. STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY:

Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

15. DISABILITY STATEMENT:

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

W=Approved Withdrawal / WP=Approved Withdrawal Passing / WF=Withdrawal Failing/
I=Incomplete

Grade Appeal Statement: “Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in

<p style="text-align: center;">Week 6</p> <p style="text-align: center;">21 – 27 September, 2020</p> <p style="text-align: center;">Meet: 24 September</p>	<p>Chapters 13 and 14</p>	<p>Quiz 2</p>
<p style="text-align: center;">Week 7</p> <p style="text-align: center;">28 Sep. – 4 October, 2020</p> <p style="text-align: center;">Meet: 1 October</p>	<p>Chapter 15</p>	<p>Final Paper</p>
<p style="text-align: center;">Week 8</p> <p style="text-align: center;">5 – 10 October</p> <p style="text-align: center;">Meet: 8 October</p>	<p>Final presentations</p>	<p>Rest and relax</p>

18. ADDITIONAL INFORMATION

A - Homework on Blackboard: The discussion in Blackboard are divided in two categories: Initial Responses, and Final Responses. Together, these two categories will totalize 15% of students' grade, by itself, without counting the grades of participation. If the student skip one of those activities, it will significantly affect your grading.

Initial Responses - Students will read and respond to three questions. **Response expectations are around 150 words and a minimum of two (2) paragraphs for each question.** Students will elaborate on the questions posed based on the textbook reading and class discussions. Students may share real life experiences to enrich the discussions, and also use outside sources to substantiate any opinions.

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