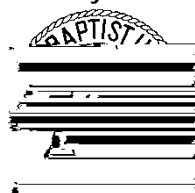

WHAT YOU SHOULD KNOW ABOUT FERPA

(The Family Education Rights and Privacy Act)

As a Student and Parent of Wayland Baptist University

Policy 8.1.1



WHAT IS FERPA?

may see

The Family Education Rights and **3**

agency in order to protect the health and safety of students or other persons.

WHAT IS DIRECTORY INFORMATION?

Under the terms of FERPA, Wayland Baptist University has established the following as directory information:

Address/Phone Nu

(4) E mail address

(5) Date and Place of Birth

(6) Hometown

(7) Degrees and Awards Received

(8) Dates

of Attendance (Current and Past)

(9) Full or Part time Enrollment Status

(10) Participation in Officially Recognized Activities

(11) Participation in Officially Recognized Sports

(12) Weight/Height of Members of Athletic Teams

(13) Most Recently Attended Educational Institute

(14) Major Field of Study

(15) Academic Level

(16) Residency Status

(17) Photographs

The above directory information will be available for release to the general public. However, the Act states that each student has the right to inform Wayland Baptist University that the information above is not to be released. Wayland Baptist University will honor the students request to restrict the release of "directory information" as listed above.

A student may restrict the release of directory information by either using the approved limited release form or submitting written notification to the Office of the University Registrar. Notification must be given prior to the census day of term. Also, the restriction of information is good for only one academic year corner in the *Release Information* box and no inform

student without written permission of that student. Release of information on student's academic transcript without the written consent of the person identified on the document is in violation of FERPA.

PARENTAL ACCESS TO CHILDREN'S EDUCATIONAL RECORDS

At the postsecondary level, parents have no inherent right to inspect a student's education records, regardless of age. The right to inspect is limited solely to the student. Records may be released to parents only under the following circumstances: (1) through the written consent of the student, (2) in compliance with subpoena, or (3) by submission of evidence that